

## Title 1 Parent Involvement

- I. The Superintendent or designee shall ensure that the district's Title 1 Parent Involvement policy, plan and programs comply with the requirements of federal law.
  - A. The district will take the following actions to involve parents in the joint development of its district wide parental involvement plan:
    1. An annual meeting of parents of participating title 1 students shall be held to explain the goals and purposes of the Title 1 program. *(Insert here, when and where the meeting will be held, who will be invited and who is responsible for planning the annual meeting.)*
    2. Parents will be given the opportunity to participate in the development, operation and evaluation of the program. *(Insert here what opportunities will be provided and how parents will be informed that they can participate in development, operation and evaluation of the program.)*
    3. Parents will be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs. *(Describe the outreach efforts that the district will use to receive input from parents.)*
  - B. The district will take the following actions to involve parents in the process of school review and improvement:
    1. Parents will be given the opportunity to review the school improvement plan. *(Describe when, where and how this opportunity will be provided.)*
    2. Parents will be encouraged to participate in the building self-review. *(Describe when and how parents will be encouraged to participate.)*
  - C. The district will provide the following coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities:
    1. Identify barriers to greater participation by parents in parental involvement activities;
    2. Use findings of the evaluation to design strategies for more effective parental involvement; and
    3. Revise, when necessary, the district and school parent involvement policies.
  - D. The district will coordinate and integrate parental involvement strategies with similar strategies under the following other programs, such as:
    - Head Start;
    - Even Start;
    - Learning Assistance Program;
    - Special Education; and
    - State-operated preschool programs.

The district shall facilitate removing barriers to parental involvement by activities such as:

1. Conducting joint parent meetings with other programs;
2. Holding meetings at various times of the day and evening;
3. Arranging for in home conferences;
4. Title 1 funds **may be used** to facilitate parent attendance at meetings by payment of transportation and child care costs.

- E. The district will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy.
- F. The district will build the schools' and parent's capacity for strong parental involvement through the following:
  - 1. The school district will, with the assistance of its Title I, Part A schools, provide information to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
    - The State's essential academic learning requirements,
    - The State and local academic assessments including alternate assessments,
    - How to monitor their child's progress, and
    - How to work with educators. (*Describe how the district will assistance parents, i.e. through a quarterly newsletter, by assigning staff members as mentors, by having community meetings, etc.*)
  - 2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, by:
    - a. Giving guidance as to how parents can assist at home in the education of their child;
    - b. Holding parent meetings at various times of the day and evening to provide parents:
      - Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
      - Opportunities to submit parent comments about the program to the district.
      - Opportunities to meet with the classroom and Title 1, Part A teachers to discuss their children's progress.
- G. School district personnel will work with teachers, principals and other staff, to reach out to, communicate with, and engage parents as equal partners. The district will provide:
  - 1. An explanation of the reasons supporting their child's selection for the program;
  - 2. A description and explanation of the school's curriculum;
  - 3. Information in the academic assessment used to measure student progress;
  - 4. Information on the proficiency levels students are expected to meet; and
 (*Describe how the district will provide this information to parents, i.e. a news letter, community meetings, etc.*)
- H. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - 1. Distribute the Title 1 Family Involvement policy on a annual basis (*Describe how this will occur i.e. school bulletin, website, beginning of school information*); and
  - 2. To the extent needed and practicable, distribute the Title 1 Family Involvement policy in multiple languages or formats.

## II. School-Based Parent Involvement Policy

- A. In addition to the district-wide policy on family involvement, each school offering Title I, Part A services will have a separate school building parent involvement policy.

The building-level Title I , Part A parent involvement policy will meet the following requirements: a) Each building in the district receiving Title 1, Part A funds shall jointly develop with and distribute to parents of students served in the program a written building-level policy, agreed upon by parents of Title I served students; b) The policy will outline how parents, school staff and students share responsibility for student achievement in meeting academic standards; c) Parents will be notified of the policy in an understandable and uniform format; d) To the extent practicable, the policy will be provided in a language the parents can understand; and e) The policy will be evaluated with parents annually.

**Date: 10/26/2009**