

Procedure Student Conduct Expectations

Student Conduct Expectations

As authorized by chapter 28A.600 RCW, the following procedure sets forth rights and conduct expectations for students. At all times, this procedure will be read consistent with federal statutes and regulations, state statutes, common law, and rules promulgated by the Washington Office of the Superintendent of Public Instruction. For procedures and legal requirements related to imposition of suspension and expulsion, see Policy and Procedure 3241, Classroom Management, Discipline and Corrective Action.

Respect for the Law and the Rights of Others

The student is responsible as a citizen to observe the laws of the United States, the state of Washington, and local ordinances and laws. The student will respect the rights of others while in school, on school property, at all school activities, on district provided transportation or otherwise under school authority. Students who involve themselves in criminal acts on school property, off school property, at school-supervised events – and which acts have a detrimental effect upon the maintenance and operation of the schools or the district – are subject to disciplinary action by the school and prosecution under the law.

Compliance with Rules

All Students will obey the written rules and regulations established for the orderly operations of the district and the reasonable requests, instructions, and directives of district personnel. For purposes of Policy 3240 and this procedure, the term "district personnel" includes all adults, including contractors and volunteers, authorized to supervise student activities. Failure to do so will be cause for disciplinary action.

The rules established by the school district will be enforced by school officials:

- On school grounds;
- Off school grounds at a school activity, function, or event;
- Off school grounds if the actions of the student materially or substantially affect the educational process; or
- On school-provided transportation, or any other place while under the authority of school personnel.

Rules for Student Conduct

Conduct rules marked with an asterisk (*) are designated as exceptional misconduct and have been judged following consultation with an ad hoc citizens' committee to be (a) of such frequent occurrence, notwithstanding past attempts to control such misconduct with other forms of corrective action, or (b) so serious in nature and/or so serious in terms of the disruptive effect upon the operation of the school that the certificated administrators may impose a short-term or long-term suspension for violation of these rules even if another form of corrective action has not previously been imposed upon the student for misconduct of the same nature. Such misconduct may also result in an expulsion or emergency expulsion subject to WAC 392-400-275 and 392-400-295. However, neither long-term suspension nor non-emergency expulsions will be imposed in response to student misconduct in a manner that constitutes "discretionary discipline," as that term is used in RCW 28A.600.020. (See Procedure 3241P.)

1. Alcohol/Chemical Substances* – Possession, use, distribution, showing evidence of having consumed, selling, soliciting or facilitating the sale of alcohol, illegal drugs, any over-the-counter or prescription substance which is not prescribed for the student's use by a licensed practitioner, or any item which purports to be any of the above is prohibited. Possession of drug paraphernalia or any item purported to be such is also prohibited. While in attendance at school or school-sponsored events, students must remove themselves immediately from any situation where such activities are occurring. Students understand that the community encourages them to report any situation which poses a danger to the health or safety of themselves and fellow students or which represents a violation of state laws, District policy, and the code to which school leaders are committed.

2. Alteration of Records – The falsification, altering, or destruction of a school record or any communication from home and school is prohibited.
3. Arson* – The intentional setting of fire or possession of fire-ignition devices is prohibited.
4. Assault/Threat* – A student shall not threaten injury or attempt to cause physical injury or intentionally behave in a way that could reasonably be expected to result in physical injury to any person.
5. Attendance – Daily attendance of all students who are enrolled is required in accordance with state law and District policy. Students will attend regularly scheduled classes and activities unless officially excused by the designated person(s) at the building level.
6. Burglary* – Breaking into a school with or without intent to steal is prohibited.
7. Cheating* - Cheating is prohibited. Any student who knowingly submits the work of others represented as his or her own will be considered to have cheated. Cheating also includes the aiding and abetting of cheating by others.
8. Closed/Open Campus – A student shall not leave campus during the school day unless excused by the school office.
9. Cooperation with School Personnel, School Rules, or District Policies* – Students must obey the lawful instruction of District personnel.
10. Criminal Behavior – Students who involve themselves in criminal acts on school property, off school property at school-supervised events, or off school property when such acts have a detrimental effect upon the maintenance and operation of the schools or the District are subject to corrective action by the school as well as potential prosecution under the law.
11. Cumulative Violations – In the school community, the frequency with which students violate various school policies, rules, and regulations is often of equal or greater concern than individual violations. Discipline is based on the cumulative effects of these acts.
12. Dress and Appearance – Dress and appearance must not present health or safety problems or cause disruption in accordance with Policy 3224, Student Dress.
13. Disruptive Conduct* – Conduct which materially and substantially interferes with the educational process is prohibited.
14. Drugs (illegal) – See definition under “Alcohol and Chemical Substances,” above.
15. Explosives* – Possession, use, or threat of explosives on school property or at school-sponsored events is prohibited.
16. Extortion, Blackmail, or Coercion – Obtaining money or property by violence or threat of violence, or forcing someone to do something by force or threat of force, is prohibited.
17. False Accusations/Defamation - Students will not make untrue charges of wrongful conduct or other defamatory statements.
18. False Alarm – Activating a fire alarm for other than the intended purpose of the alarm is prohibited.
19. Fighting – The act of quarrelling involving physical contact is prohibited.
20. Forgery – The act of fraudulently using in writing the name of another person or falsifying times, dates, grades, addresses, or other data on school forms or other documents is prohibited.
21. Gambling – The act of gambling or facilitating the gambling of others is prohibited. “Gambling” means staking or risking something of value upon the outcome of a contest of chance or a future contingent event, upon an agreement or understanding that the person or someone else will receive something of value in the event of a certain outcome.
22. Gang Affiliation/Symbols – Gang activity or displaying symbols of gang affiliation is prohibited. A “gang” means a group that consists of three or more persons, has identifiable leadership, and on an ongoing basis, regularly conspires and acts in concert mainly for criminal purposes. Gang symbols include the use of hand signals, handwriting, and/or the presence of apparel, jewelry, accessories, graffiti, or manner of grooming which by virtue of its colors, arrangement, trademark, symbol alteration, or any other attribute denotes membership in a gang.

23. Harassment/Intimidation/Bullying/Cyberbullying – Students will not participate in, conspire to participate in, or conspire for others to engage in “harassment, intimidation, and bullying/cyberbullying” (HIB) as defined in Policy 3207, Prohibition of Harassment, Intimidation, and Bullying/Cyberbullying. In general, HIB means any intentionally written message or image, including those that are electronically transmitted (e.g. sexting), a verbal or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080 (race, color, national origin (including language), sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability), or other distinguishing characteristics, when the act physically harms a student or damages the student’s property; has the effect of substantially interfering with a student’s education; is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment, or has the effect of substantially disrupting the orderly operation of the school. Prohibited HIB can include, but is not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gesture, physical, attacks, threats, or other written oral or physical actions.
24. Identifying Self – All persons must, upon request, identify themselves to proper school authorities in the school building, on school grounds, or at school-sponsored events.
25. Intentional Misuse of School Equipment/Supplies/Facilities – Deliberately abusing and/or misusing school equipment, supplies, or facilities, including failure to follow safety rules established for laboratory instructional areas.
26. Lasers and Similar Devices – Possession or use of lasers and similar devices which is not authorized in advance by school authorities is prohibited.
27. Littering – Throwing, dropping, depositing, or discarding of litter is prohibited on public property.
28. Loitering – Students are expected not to arrive more than thirty (30) minutes before school and to leave the school campus at the official close of the school day unless engaged in school activities or permission to remain has otherwise been granted.
29. Malicious Mischief – Inflicting property damage or the willful tampering with someone’s property without his/her permission is prohibited.
30. Motor Vehicle Violations – Although driving of motor vehicles to school by students is permitted, it is not encouraged. Students who choose to drive motor vehicles to school must: (a) observe all rules of safe driving on and around school property; (b) park in the area so designated by building administrators; and (c) comply with any registration procedures that may be required by building administrators. Refusal to adhere to these conditions may result in the loss of the privilege of parking on school property and/or other corrective action.
31. Robbery – Stealing from an individual by force or threat of force is prohibited.
32. Sexual Harassment – Harassment because of a person’s gender, like other forms of harassment, is prohibited. Sexual harassment may include, but is not limited to: demands for sexual favors in exchange for preferential treatment or something of value; stating or implying that a person will lose something if he or she does not submit to a sexual request; penalizing a person for refusing to submit to a sexual advance or providing a benefit to someone who does; making unwelcome, offensive or inappropriate sexually suggestive remarks, comments, gestures, or jokes or remarks of a sexual nature about a person’s appearance, gender, or conduct; using derogatory sexual terms for a person; standing too close, inappropriate touching, cornering, or stalking a person; sexting; or displaying offensive or inappropriate sexual illustrations on school property. Any student who believes that he or she has been subjected to sexual harassment or intimidation by any person, including students and staff, should contact a building counselor or administrator immediately.
33. Smoking/Chewing Tobacco/Vapor Devices* – Possession, use, or sale of tobacco or tobacco devices is not permitted on or near school property. Tobacco devices include vapor consumption devices whether or not they are currently being used to consume tobacco. Near school property is defined as being within the line of sight from the school.
34. Student Expression Violation – Freedom of student expression is part of the District’s instructional program. However, student expression may not be vulgar, lewd, obscene, or plainly offensive or be used to cause a substantial disruption of the educational process or interfere with the rights of others. School-sponsored expression may be further regulated on the basis of legitimate pedagogical concerns. (See Policy 3220, Freedom of Expression).

35. Tardiness – Students are expected to be punctual in arriving at school and to each of their classes.
36. Telecommunication Network Violation – Unauthorized, illegal, or inappropriate use of the District's telecommunication network system, electronic devices, or personal student devices is prohibited.
37. Theft – Stealing school or private property is prohibited.
38. Trespass – Being present in an unauthorized place or refusing to leave when ordered to do so is prohibited.
39. Unlawful Interference with School Authorities – Interfering with administrators, teachers, or other staff in the exercise of their lawfully assigned duties is prohibited.
40. Vandalism* – Destruction of school property is prohibited. (The student's grades or diploma may be withheld in accordance with state law.)
41. Lewd Behavior/Sexual Misconduct – Expressing, transmitting by electronic media, displaying and/or exhibiting indecent, lewd, profane or obscene sexual behavior, including pornography, is prohibited.
42. Weapons and Other Dangerous Devices* - Students will not possess, display, handle, transmit, or threaten to use weapons, other dangerous devices, or any item which reasonably appears to be such, including but not limited to guns, knives, clubs, metal knuckles, daggers, chemical inhalants, or any other potentially dangerous implement on school property or at school-sponsored events. Any exception to the above will require explicit permission.

Persons over 18 years of age and persons between 14-18 years of age with written parent or guardian permission may possess personal protection spray devices on school property. No one may deliver a spray device to anyone under 14 or to anyone between 14-18 years of age who does not have parental permission. Spray devices may not be used other than in self-defense as defined by state law. Possession, transmission, or use of personal protection spray devices under any other circumstances is a violation of District policy.

Revised: September 2016